



Posting Date - 6/26/2017

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ADULT SERVICES & ADMINISTRATIVE

Residential Program

- JOB TITLE:** *Direct Support Professional (Full-time, Part-time & Substitutes; all shifts)*
- SUMMARY:** To work as a member of the Residential or Day Service Team to encourage individuals to reach their fullest potential. To assist each individual within their community on activities that will promote growth and independence.
- MIN REQS:** High School Diploma or GED. Valid driver's license, proof of insurance, daily access to insured vehicle. Associates Degree and one year experience preferred.
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- JOB TITLE:** *Assistant Residential Manager (Full-time 2nd shift & weekends)*
- SUMMARY:** Assist the Residential Manager with the overall operation of the home. Work with all staff in developing an environment that will promote growth and independence for all individuals served.
- MIN REQ:** Associates Degree preferred with at least two years' experience supporting individuals with developmental disabilities, flexibility, valid driver's license, daily access to an insured vehicle and proof of a good driving record required.
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- JOB TITLE:** *Residential Manager (Full-time)*
- SUMMARY:** Responsible for the day to day running of the program. Work with all staff in developing an environment that will promote growth and independence for all individuals served.
- MIN REQ:** Associates Degree preferred with at least two years' experience supporting individuals with developmental disabilities, flexibility, valid driver's license, daily access to an insured vehicle and proof of a good driving record required. Willingness and ability to complete CPR, NCI, Human Rights and management training.



JOB TITLE: *Assistant Director of Residential Services (Full-time)*
SUMMARY: Serving as a member of the Residential Management Team, the Assistant Residential Director is responsible for maintaining the day-to-day oversight of the Residential Management/Coordination team. In the absence of the Director of Residential Services, the Assistant Residential Director will oversee the Residential program. The Assistant Residential Director will provide oversight to the Community Programs in the absence of the Assistant Residential Director, Community Programs.
MIN REQS: BA/BS highly preferred. At least 5 years' experience with individuals with developmental disabilities. At least 3 years supervisory experience required. Valid driver's license with acceptable driving record.

JOB TITLE: *Assistant Residential Director Community Supports (Full-time)*
SUMMARY: Serving as a member of the Residential Management Team, the Assistant Residential Director, Community Supports is responsible for maintaining the day-to-day oversight of the Community Residential Management team.
MIN REQS: BA/BS highly preferred. At least 5 years' experience with individuals with developmental disabilities. At least 3 years supervisory experience required. Valid driver's license with acceptable driving record.

Home/Community Supports

JOB TITLE: *Community Support Specialist (1st & 2nd shift)*
SUMMARY: To work as a proactive member of the AccessPoint RI team, providing meaningful personalized supports that encourage participants and their families to experience personal growth, achieve their personal goals and reach their fullest potential.
MIN REQS: High School Diploma or GED. Valid driver's license, proof of insurance, daily access to insured vehicle. Associates Degree and one year experience preferred.

CORNERSTONE SCHOOL

JOB TITLE: *Instructional Assistant (Full-time)*
SUMMARY: Work under the immediate direction of the classroom teacher in assisting the teacher with the implementation and monitoring of IEP goals, objectives, and curriculum for all assigned students. The physical ability to assist in lifting students for the purpose of positioning, changing, toileting, etc. is essential
MIN REQS: High School Diploma or GED. Must have passed a ParaPro test or hold Associate's degree or above/and or coursework that covers necessary knowledge and skills. Minimum of one year as a Teacher Assistant preferred. Experience working with children or adults with disabilities.



JOB TITLE: *Summer Instructional Assistant (Full-time seasonal)*
SUMMARY: Work under the immediate direction of the classroom teacher in assisting the teacher with the implementation and monitoring of IEP goals, objectives, and curriculum for all assigned students. The physical ability to assist in lifting students for the purpose of positioning, changing, toileting, etc. is essential
MIN REQS: High School Diploma or GED. Must have passed a ParaPro test or hold Associate's degree or above/and or coursework that covers necessary knowledge and skills. Minimum of one year as a Teacher Assistant preferred. Experience working with children or adults with disabilities.

JOB TITLE: *Afterschool Teacher Assistant (M-F 3-5:30pm)*
SUMMARY: Responsible for monitoring the children in the afterschool program. Overseeing play and organized activities while ensuring safety and proper authorized pick up guidelines are followed.
MIN REQS: High School diploma, regular access to an insured vehicle, ability to pass background clearances and proof of a clean driving record. Experience working with children or adults with disabilities.

JOB TITLE: *Transition Coordinator*
SUMMARY: Direct and monitor daily operations of transition department in accordance with RIDE, BHDDH and ORS
MIN REQS: Bachelor's degree preferred. Minimum of three years' experience in Transition/Vocational Services and/or Human Services preferred. Experience working with developmental disabilities and any equivalent combination of education and experience.

CHILDREN'S CLINICAL SERVICES

JOB TITLE: *Treatment Specialist (Part-time Temporary: very flexible schedule within reason, excellent for students looking to gain experience)*
SUMMARY: Provide in-home and community based therapeutic support services to a child/young adult with a disability and his/her family.
MIN REQS: High School Diploma or GED and one year experience or combination of experience, education and training working with individuals with developmental disabilities and their families. Must be willing to attend and complete CPR and NCI training. Must be willing to work as a member of a clinical team and attend three monthly staff meetings. Must have a valid driver's license, regular access to an insured vehicle and proof of a good driving record.



JOB TITLE: *Clinical Supervisor (Contract)*

SUMMARY: Responsible to develop and support behavioral health strategies that promote emotional growth, social development and behavioral capacities among the individuals that we assist. Duties include program development/coordination, supervision of assigned staff, development, organization/implementation of ongoing staff training and ensuring quality services.

MIN REQS: Licensed Independent Clinical social Worker, Marriage and Family Therapist, Mental Health Counselor, Registered Nurse with a Master's Degree, Psychologist, or be eligible under the grandfathering provisions of current DHS standards. Must have a valid driver's license, regular access to an insured vehicle and proof of a good driving record.